

Quality Rating Validation Checklist with Core Elements and Point System



Child Care Center Name:	Date of Rating:		
Preschool Age Group:	1	2	3
Infant/Todder Age Group:	No. of Classrooms: 1		
	4	5 or more	
Child Care License Capacity #:			
<p>Instructions: The purpose of this document is to provide a practical tool that highlights the QRIS validation efforts. Validation is a multi-step process that assesses the degree to make decisions about which programs are meeting quality standards and measurement strategies resulting in accurate and meaningful ratings. This checklist highlights key elements of validation process, identifies program quality on specific elements and identifies program's current standing on 5 levels of the QRIS-Hybrid Matrix. The tool has three categories in the rating criteria: Met/Not Met/Not Observed. This provides the evaluator a step by step process, sifting the existing data, reviewing directors' self assessments, either through survey monkey or self assessment checklist, monitoring reviews; and an onsite visit to validate the information gathered to address the Tier-QRIS standards that supports the development of a pilot study. The evaluator reviews and reads the program documents carefully under each element and compares the documents to each tier level to select an appropriate rating response and documents the verification process. (Prior to the site visit, QRIS Advisor must review Cocoa reports & Registry documents).</p>			

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CORE 1: CHILD DEVELOPMENT AND SCHOOL READINESS					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
1A. Child Observations Standard: Program uses evidence-based child assessment/observation tool annually that covers all five domains of development.	QRIS Advisor will conduct site visit and review program procedures, check evidence of observation tool in 3 children files & verify lesson plans. Prior to site visit, check Cocoa for information.				
LEVELS 2. POINTS 2					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
1B. Child Observations Standard: Program uses valid and reliable child assessment/observation tool aligned with CA Foundations & Frameworks twice a year.	QRIS Advisor will conduct site visit and review program procedures, check evidence of observation tool in 3 children files & verify lesson plans. Prior to site visit, check Cocoa for DRDP information.				
LEVEL 3. POINTS: 3					

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
1C. Child Observations Standard: DRDP 2010 (minimum twice a year) and results used to inform curriculum planning.	QRIS Advisor will visit the site and review program procedures, check evidence of DRDOP 2010 tool in 3 children files & verify lesson plans. Before visit check COCOA for information.				
LEVEL 4. POINTS: 4					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
1D. Child Observations Standard: Program uses DRDP 2010 twice a year and uploads into DRDP Tech and results used for curriculum planning.	QRIS Advisor will visit the site and review program procedures, check evidence of DRDP 2010 tool in 3 children files & verify lesson plans (before the visit, check Cocoa & discuss with First 5 MIS unit for information.				
LEVEL 5. POINTS: 5					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
2A. Developmental and Health Screenings Standard: Health Screening Form	QRIS Advisor will conduct site visit and review program procedures, check for evidence of Health Screening Form/CCL				

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
(Community Care Licensing form LIC 701 Physician's Report-Child Care Centers) used at entry, then: 1. Annually or 2. Conducts vision and hearing screenings annually	LLC 701 or other documents & review 3 children's files. Before site visit, check Cocoa for information.				
LEVEL 2. POINTS: 2					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
2B. Developmental and Health Screenings Standard: Program works with families to ensure screening of ALL children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter AND meets criteria from point level 2.	QRIS Advisor will visit the site and review program procedures for developmental screenings and health, family engagement and check evidence of screening in 3 children files and verify. Before site visit check Cocoa for information.				
LEVEL 3. POINTS: 3					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
2C. Developmental and Health Screenings Standard: Program works with families to ensure screening of ALL children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter AND meets criteria from point	QRIS Advisor will visit the site and review program procedures for developmental screenings and health, family engagement and check evidence for developmental and health screenings in 3 children files and verify. Before site visit, check Cocoa for information.				

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
level 2.					
LEVEL 4. Points 4.					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
2D. Developmental and Health Screenings Standard: Program works with families to ensure screening of ALL children using the ASQ & ASQ-SE. If indicated, at entry, then as indicated by results thereafter and Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate AND meet criteria from point level 2.	QRIS Advisor will visit the site and review director's completed self assessment checklist, program procedures for developmental screenings, health screenings, referral process and if family is involved with the screening outcomes and check evidence of screenings in 3 children's files and verify (before conducting an onsite visit with MIS unit).				
LEVEL 5. POINTS: 5					
CORE 2: TEACHERS AND TEACHING					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
3A. Minimum Qualifications for Lead Teachers. Standard: Lead teachers at Center have 24 units of ECE/CD or Associate permus plus 12 units of ECE/CD. FCCH: 12 units of ECE/CD or Associate Permit.	QRIS Advisor will verify the registry at First 5 SF office, review the Director's completed self assessment checklist, and visit oniste to review staff education/credential documents.				

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
LEVEL 2 POINTS: 2					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
3B. Minimum Qualifications for Lead Teachers Standard: 24 units of ECE/CD plus 16 units of General Education or teacher permit AND 21 hours professional development (PD) annually. FCCH: 15 hours of training on preventative health practices.	QRIS Advisor will verify the registry at First 5 SF office, review the Director's completed self assessment checklist, and visit onsite to review staff education/credential documents.				
LEVEL 3. POINTS: 3					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
3C. Minimum Qualifications for Lead Teachers Standard: Associate Degree (AA) in ECE/CD OR 60 degree applicable units, including 24 units of ECE or AA in any field plus 24 units of ECE/CD or Site Supervisor Permit AND 21 hours PD annually.	QRIS Advisor will verify the registry at First 5 SF office, review the Director's completed self assessment checklist, and visit onsite to review staff education/credential documents.				
LEVEL 4. POINTS: 4					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
		Met	Not Met	Not Observed	
		Met	Not Met	Not Observed	
3D. Minimum Qualifications for Lead Teachers Standard: Bachelor's degree in ECE/CD or (closely related field), with 24 units of ECE/CD or Master's degree in ECE/CD or Program Director Permit AND 21 hours PD annually.	QRIS Advisor will verify the registry at First 5 SF office, review the Director's completed self assessment checklist, and visit onsite to review staff education/credential documents.				

LEVEL 5. POINTS: 5

Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
		Met	Not Met	Not Observed	
4A. Effective Teacher-Child Interactions (CLASS) Standard: Familiarity with CLASS for appropriate age group as available by one representative from the site.	QRIS Advisor will review the program's participation in CLASS trainings through staff certifications and review Cocoa data on PD.				

LEVEL 2. POINTS: 2

4B. Effective Teacher-Child Interactions (CLASS) Standard: Independent CLASS assessment by reliable observer to inform the program's professional development/improvement plan.	QRIS Advisor will review Quality Connections CLASS scores by program. Verify onsite visit the program the CLASS assessment tool with scores, professional developmetna and improvement plan.				
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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
LEVEL 3. POINTS: 3.					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
4C. Effective Teacher-Child Interactions (CLASS) Standard: Independent CLASS assessment by reliable observer with minimum CLASS scores: PreK: Emotional Support - 5; Instructional Support - 3; Classroom Organization - 5. Toddler: Emotional & Behavioral Support - 5; Engaged Support for Learning - 3.5.	QRIS Advisor will review Quality Connections CLASS scores by program and their ratings for appropriate age group. Verify the Program Director onsite visit the program CLASS assessment scores, professional development and improvement plans were developed and in use.				
LEVEL 4. POINTS: 4					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
4D. Effective Teacher-Child Interactions (CLASS) Standard: Independent CLASS assessment with CLASS with minimum CLASS scores: Pre-K: Emotional Support - 5.5; Instructional Support - 3.5; Classroom Organization - 5.5. Toddler: Emotional & Behavioral Support - 5.5; Engaged Support for Learning - 4.	QRIS Advisor will review Quality Connections CLASS scores by program and their ratings for appropriate age group. Verify the Program Director onsite visit the program CLASS assessment scores, professional development and improvement plans were developed and in use.				

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
LEVEL 5 POINTS: 5					
CORE 3: PROGRAM AND ENVIRONMENT - ADMINISTRATION & LEADERSHIP					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
5A. Ratios and Group Size (Centers Only beyond licensing regulatons) Standard: Center: Infant/Toddler - 4:16; Toddler - 3:18; Preschool - 3:36	QRIS Advisor will review Quality Connections on CLASS and ECERS to validate class group size by age and conduct site visit to talk with director.				
LEVEL 2. POINTS: 2.					

5B. Ratios and Group Size (Centers Only beyond licensing regulatons) Standard: Center: Infant/Toddler - 3:12; Toddler - 2:12; Preschool - 2:24	QRIS Advisor will review Quality Connections on ITERS to review class group size by age and visit onsite to talk with the director.				
LEVEL 3. POINTS: 3					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
5C. Ratios and Group Size (Centers Only beyond licensing regulatons)	QRIS Advisor will review Quality Connections on CLASS and ECERS to validate class group size by age and				

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
Standard: Center: Infant/Toddler - 3:12; Toddler - 2:10; Preschool - 3:24 or 2:20	conduct site visit to talk with director.				
LEVEL 4. POINTS: 4					

5D. Ratios and Group Size (Centers Only beyond licensing regulatons) Standard: Center: Infant/Toddler - 3:9 or better; Toddler - 3:12 or better; Preschool - 3:20 or better	Program Environmental Rating Scale (review assessment tools for appropriate age groups and settings: ERS/ITER-S/FCCER-S)				
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LEVEL 5. POINTS: 5					
Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
6A. Program Environmental Rating Scale (ECERS/ITERS/FCCERS) Standard: Familiarity with ERS and every classroom uses ERS as a part of Quality Improvement Plan.	QRIS Advisor will review Director's self assessment checklist, so as to view program representation for ERS training was received. A site visit may be conducted to view attendance documents on site.				

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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
LEVEL 2. POINTS: 2					

6B. Program Environmental Rating Scale (ECERS/ITERS/FCCERS) Standard: Independent ERS assessment. All subscales completed and averaged to meet overall score level of 4.0.	QRIS Advisor will review Quality Connections assessment data on ERS/ITERS/FCCERS that is current and assessments conducted within 13 months, so as to view program classroom's overall scores in alignment with Hybrid Matrix. An onsite visit may be conducted to view assessment documents on site.				
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LEVEL 3. POINTS: 3

Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
6C. Program Environmental Rating Scale (ECERS/ITERS/FCCERS) Standard: Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0.	QRIS Advisor will review Quality Connections assessment data on ERS/ITERS/FCCERS that is current and assessments conducted within 18 months, so as to view program classroom's overall scores . An onsite visit may be conducted				

LEVEL 4. POINTS: 4

6D. Program Environmental Rating Scale (ECERS/ITERS/FCCERS)	QRIS Advisor will review Quality Connections assessment data on ERS/ITERS/FCCERS that is current and				
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Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
Standard: Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5.	assessments conducted within 18 months, so as to view program classroom's overall scores . An onsite visit may be conducted				

LEVEL 5. POINTS: 5

Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
7A. Director Qualifications (Centers Only) Standard: 24 units core ECE/CD plus 16 General Education, 3 units management/administration	QRIS Advisor will review the registry and also review onsite documents to validate.				

LEVEL 2. POINTS: 2

7B. Director Qualifications (Centers Only) Standard: Associate's degree with 24 units core ECE/CD plus 8 units management/administration AND 21 hours PD annually	QRIS Advisor will review the registry and also review onsite documents to validate.				
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LEVEL 3. POINTS: 3

Quality Rating Validation Checklist with Core Elements and Point System

Essential Element	How Element Can Be Verified	Rating			How Element Was Verified
		Met	Not Met	Not Observed	
7C. Director Qualifications (Centers Only) Standard: Bachelor's degree with 24 units core ECE/CD plus 8 units management/administration AND 21 hours PD annually.	QRIS Advisor will review the registry and also review onsite documents to validate.				

LEVEL 4. POINTS: 4

7D. Director Qualifications (Centers Only) Standard: Master's degree with 30 units core ECE/CD including 8 units management/administration OR Administrative Credential AND 21 hours PD annually.	QRIS Advisor will review the registry and also review onsite documents to validate.				
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LEVEL 5. POINTS: 5

TOTAL POINTS: _____